

COMPANY DETAILS

Company Business Name.....
Contact Name.....
Address.....
.....
.....
Tel.....
Mobile.....
Fax.....
Company Registration No.....
Email.....
Website.....

Credit limit requested.....

Limited companies please supply address of registered office

Address.....
.....
.....
VAT No.....
Name of person responsible for paying your account.....
Name of Financial Director or Head of Financial Functions.....
Please supply names of Directors / Partners etc.....
.....
.....
.....

BANK DETAILS

Bank Name.....
Address.....
.....
.....
Tel.....
Fax.....
Account No.....
Sort code.....

TRADE REFERENCE 1

Company..... Contact.....
Address.....
.....
.....
Tel..... Fax.....
Email.....

TRADE REFERENCE 2

Company..... Contact.....
Address.....
.....
.....
Tel..... Fax.....
Email.....

TERMS AND CONDITIONS FOR THE HIRE OF EQUIPMENT**1. General:**

The terms and conditions set out below shall be the basis of all Contracts of Hire with 24-7 Drama which shall be concluded by a Rental Agreement form by any person, persons or body corporate and the handing over of goods by 24-7 Drama on the basis of such Rental Agreement.

2. Definition:

In these terms and conditions 24-7 Drama means 24-7 Drama Limited whose principal place of business is Unit 14 Victoria Industrial Estate, Victoria Road, Acton, W3 6UU. The hirer shall mean any person, persons or body corporate entering into a rental agreement with 24-7 Drama for the hire of goods and equipment. "Goods and equipment" referred to in "The terms and conditions" refer to those set out below and shall be the sole conditions of any contract with 24-7 Drama subject to any addition or amendment which shall be in writing and ratified by a Director of 24-7 Drama.

3. The Period of Hire:

- (a) The period of hire shall commence with the hirer taking possession of the equipment (whether or not such receipt shall have been from 24-7 Drama) and shall terminate when equipment is returned. It is the responsibility of the hirer to obtain such receipt for the return of equipment which will represent sole evidence of the return of equipment to 24-7 Drama.
- (b) Where equipment is delivered or collected by hirer, hirer's servant or agents such delivery or collection is at the hirer's risk and expense and the hirer shall be liable for physical loss and damage and delay to the equipment from the time the equipment leaves 24-7 Drama's premises until it is returned to 24-7 Drama's premises whether or not the equipment is being delivered or collected by 24-7 Drama or is in the custody of 24-7 Drama, its directors, servants or agents.

4. Equipment:

- (a) The hirer will satisfy himself on taking possession of all equipment that it is in good working order and in undamaged condition. The hirer's signature on the rental agreement will be taken as conclusive evidence that such agreement has been satisfied. Any matters relating to the sub standard condition or working of the equipment must be referred to 24-7 Drama and (if the rental is to proceed) a note endorsed on the Rental Agreement to be countersigned by 24-7 Drama.
- (b) All equipment on hire remains the absolute property of 24-7 Drama.
- (c) The hirer shall have no authority to transfer or otherwise part with possession of the equipment during the period of hire unless the express written consent of 24-7 Drama is first obtained.
- (d) In the event that the hirer intends to take equipment out of the main land of England, Scotland or Wales or use the same for any abnormal or hazardous assignment then consent must first be obtained from 24-7 Drama who may at their sole discretion vary the terms of the rental.

5. Damage or Loss to Equipment Hired:

- (a) It shall be the absolute responsibility of the hirer to ensure the safe keeping of equipment and the hirer will indemnify 24-7 Drama in respect of any loss or damage howsoever caused whilst in the hirer's possession.
- (b) All damage or loss will be notified to 24-7 Drama immediately (or as soon as practicable) following which the goods must be returned to 24-7 Drama for repair or replacement should repair be uneconomic. The hirer may carry out repairs to the damaged equipment with the express consent of 24-7 Drama and shall otherwise make no attempt to examine diagnose repair or remove the outer casing of the equipment hired.
- (c) The hirer shall be liable to pay the full cost of replacement of any equipment lost or damaged beyond repair with reference to new equipment of the same or nearest available specification.
- (d) In the event of loss or damage to equipment the period of hire will without further reference to the hirer extend until such time as full reimbursement for the cost of replacement of the lost or damaged equipment has been made whether or not such period extends beyond that of the original rental agreement.
- (e) In the event that the lost or damaged equipment cannot be replaced due to supplier availability, a continuation of hire charge covering the maximum rental rate for that item will be applied, up to and including a maximum of 13 weeks.

6. Liability:

- (a) 24-7 Drama shall not be liable under any circumstances whatsoever for losses incurred by the hirer due to faulty or non functioning equipment during the period of hire. 24-7 Drama will however take all steps to ensure that faulty equipment is replaced as soon as possible with either the same or similar equipment.
- (b) The hirer will indemnify 24-7 Drama at all times fully against any liabilities, demands, actions, claims or proceedings arising from or in connection with the equipment hired.
- (c) In the event that the hirer shall create, use with or in conjunction to any equipment hired any unique or original material or matter 24-7 Drama shall have no liability whatsoever in respect of the loss, damage or imperfection of any such material and the hirer will be fully indemnify 24-7 Drama in respect of any such claims by a third party.

7. Rental Fees:

- (a) During the Rental agreement the hirer will pay the rental fee as specified in the Rental Agreement plus V.A.T. In the event of the Rental Agreement specifying a daily rate then such rate will be charged to the end of the day on which the equipment is returned.
- (b) 24-7 Drama reserve the right to charge a cancellation fee not exceeding the full rental charge under the Rental Agreement.
- (c) All fees under the Rental Agreement will be discharged at the time of the hirer returning the equipment or with the specific consent of 24-7 Drama up to thirty days after the date of any invoice subsequently issued.
- (d) 24-7 Drama reserve the right to determine the contract and recover any equipment hired in the event of bankruptcy, insolvency or liquidation of the hirer.
- (e) Where the hirer is a body of corporate registered in the United Kingdom, 24-7 Drama may in their sole discretion require a surety to the Rental Agreement. The surety hereby agrees to indemnify 24-7 Drama in respect of all sums due under the Contract of Hire in the event of partial or total default by the Hirer Company

8. Payment:

- (a) Payment for hire goods ordered shall be made at the time of delivery unless the customer shall have been granted a credit account. Such facility shall have been agreed by 24-7 Drama in writing and the existence of a credit account will be indicated on the hire invoice together with the specific credit period. In the absence of any specific credit period the invoice shall be construed to express a maximum period of thirty days.
- (b) 24-7 Drama reserve the right to add to any overdue balance at the due date an additional sum calculated by reference to 4% per annum above clearing bank base rate for the time being on any outstanding balance accruing on a daily basis.
- (c) Where an order made by customers is accepted by 24-7 Drama and a deposit is paid over by the customer and such sum is agreed between the parties, 24-7 Drama reserve the right to retain the full amount of the deposit to set against any costs they incur in fulfilling the customer's order.

I can confirm that all details given in the application are true and complete and that I have read and retained a set of the terms and conditions governing this agreement on this page.

SIGNED: **PRINT:**

POSITION:..... **DATE:**

TERMS AND CONDITIONS FOR THE HIRE OF EQUIPMENT**COVID-19 DECLARATION.**

In entering into this Hire Agreement, the [Hirer] agrees and acknowledges that:-

1. The purpose of this agreement is to provide equipment to the Hirer which will enable the Hirer to perform audio visual reproduction in accordance with the specification of the particular equipment hired. Such purpose does not included the Hirer's fulfilment of any third party contract (albeit that the Hirer is not prevented from using any hired equipment for such a contract).
2. The Hirer is aware of the effects of the Covid 19 Pandemic on the scope of the Hirer's business and the industry or commercial sphere in which business is conducted and acknowledges that the future incidence of the Pandemic may give rise to additional self-imposed or Government-imposed restrictions on movement and association which may restrict or prevent the Hirer from performing any contract with a third party.
3. The Hirer shall not be entitled to claim that, as a result of any informal or Government-imposed regulation, restriction, advice or legislation which may prevent the Hirer's performance of a third party contract, this Hire Agreement has become illegal of purpose, frustrated or that it has become terminated by a "Force Majeure" and all sums due from the Hirer under this Hire agreement shall remain due in accordance with and subject to the terms hereof.

(Additional signature to this acknowledgement)

SIGNED: **PRINT:**

POSITION: **DATE:**